

Statutory Instrument No. 129 of 1971

EMPLOYMENT OF VISITORS ACT, 1968  
(19 of 1968)

**EMPLOYMENT OF VISITORS REGULATIONS, 1971**

(Published on the 3rd December, 1971)

IN EXERCISE of the powers conferred by section 7 of the Employment of Visitors Act, 1968, the Minister of Health, Labour and Home Affairs has made the following regulations —

1. These regulations may be cited as the Employment of Visitors Regulations, 1971. Citation
2. In these regulations — Inter-pretation  
“Form” means a form prescribed in the Schedule hereto.
3. Any application for a visitor’s work permit made under section 4 of the Act shall be in Form 1 in the Schedule hereto and such application shall be accompanied by one passport size photograph of the applicant. Application for visitor’s work permit
4. A visitor’s work permit shall be in Form 2 in the Schedule hereto and shall if the application is granted by the Minister, be issued upon the payment of a fee of R2. Issue of visitor’s work permit
5. If any visitor’s work permit is renewed under section 4 of the Act such renewal shall only be made after payment of a fee of R1. Renewal of visitor’s work permit
6. The Employment of Visitors Regulations, 1968 are revoked. Revocation of Statutory Instrument 34/1968

**SCHEDULE**

**FORM 1**

**REPUBLIC OF BOTSWANA**

EMPLOYMENT OF VISITORS REGULATIONS, 1968

**APPLICATION FOR A VISITOR’S  
WORK PERMIT**

(REGULATION 3)

To: The Labour Commissioner

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Application is made for the issue of a Visitor’s Work Permit under the provisions of section 4 (1) of the Employment of Visitors Act, 1968.

**PART I: TO BE COMPLETED BY APPLICANT**

- (i) Full Name: .....
  - (ii) Date & Place of Birth: .....
  - (iii) Nationality: .....
  - (iv) Number, date & place of issue of Passport or other travel document held: .....  
.....
  - (v) Period for which a work permit is sought; .....
  - (iv) Name of prospective employer: .....
  - (vii) Nature of employment sought: .....
  - (viii) Date of entry into Botswana: .....
  - (ix) Previous employment in Botswana: .....
  - (x) Residential address in Botswana: .....
  - (xi) Postal address in Botswana: .....
  - (xii) Particulars of Educational Standard: .....
  - (xiii) Particulars of Professional Qualifications: .....
  - (xiv) Particulars of Work Experience; .....
- DATE:** ..... **Signature of Applicant** .....

**PART II: TO BE COMPLETED BY EMPLOYER .**

- (i) Name of Employer: .....
  - (ii) Address: .....
  - (iii) Industry: .....
  - (iv) Job Title & Description: (give brief description of work to be carried out by the employee):  
.....  
.....  
.....
  - (v) Educational & Training requirements of the Job:  
.....  
.....  
.....  
(State the *minimum* basic education normally required to enter training, the length of such training and the qualification achieved at the end of such training).
  - (vi) Experience and other requirements: .....
  - (vii) Location of Employment: .....
  - (viii) What efforts have been made to obtain a citizen for the job? .....
  - (ix) Has the post been advertised? .....
  - (x) What plans exist for training a citizen for this post? .....
- DATE: ..... Signature of Employer .....

**PART III: FOR OFFICIAL USE ONLY**

- (i) **Comments by Labour Officer:**.....  
.....  
.....
- (ii) **Decision of the Labour Commissioner:**.....  
.....
- NOTE:** Certificate of Qualifications or other proof of specialised skills may be called for by the Labour Commissioner in support of this Application.

**FORM 2**  
**REPUBLIC OF BOTSWANA**  
**EMPLOYMENT OF VISITORS ACT, 1968**  
**VISITOR'S WORK PERMIT**

No.....

In terms of section 4 of the Employment of Visitors Act, 1968 (19 of 1968) this visitor's work permit is issued to:—

This permit authorises

.....

to obtain employment with

.....

from .....

to .....

Issued: .....

NAME: .....

NATIONALITY: .....

PASSPORT NO: .....

EMPLOYER: .....

TYPE OF EMPLOYMENT: .....

.....

DATE: .....

Commissioner of Labour.

NOTE: This permit may be cancelled at any time by the Minister under section 5 of the Employment of Visitors Act, 1968.

Dated this 24th day of November, 1971.

M.T.M. KGORO,  
*Permanent Secretary,*  
*Ministry of Health, Labour and Home Affairs.*

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